

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, MAY 7, 2018**

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### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:07 P.M. with President Wilbur Wolf, Jr, presiding. Eight (8) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Bob Kanc; David Gutshall, Treasurer; Todd Deihl, Kingsley Blasco, Robert Over, and Richard Roush

Absent – William Piper

\*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard Kerr Jr, Business Manager; Robyn Euker, Director of Curriculum & Instruction; Rick Gilliam, Director of Buildings, Grounds, and Transportation; and Carol Frace, Board Minutes.

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE APRIL 16, 2018 REGULAR BOARD MEETING MINUTES, THE APRIL 16, 2018 COMMITTEE OF THE WHOLE MEETING MINUTES, AND THE APRIL 16, 2018 BUILDING AND PROPERTY MEETING MINUTES.**

Motion by Swanson, seconded by Roush for approval of the April 16, 2018 Building and Property Meeting Minutes; April 16, 2018 Committee of the Whole Meeting Minutes; and the April 16, 2018 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Kanc, Gutshall, Roush, Over, Blasco, and Deihl. Motion carried unanimously. 8 – 0

## **Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018**

### **IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS**

Zoe Marinacci presented a student report.

### **V. ELECTION OF THE TREASURER** (1-year appointment)

Motion by Swanson to nominate Mr. David Gutshall for Treasurer.

Roll call vote on the motion by Swanson to elect David Gutshall as Treasurer.

Roll call vote: Voting Yes: Wolf, Swanson, Gutshall, Roush, Deihl, Kanc, Over, and Blasco. Motion carried unanimously. 8 – 0.

### **VI. ELECTION OF THE SECRETARY** (4-year appointment)

School Boards must appoint a board secretary in May of this year to serve a four-year term beginning July 1, 2018 pursuant to section 404 of the School Code. In code, the secretary position must be an appointment of every four (4) years beginning in May, 1953.

Motion by Kanc to nominate Mr. William Piper, Secretary.

Roll call vote on the motion by Kanc to elect William Piper as Secretary.

Roll call vote: Voting Yes: Wolf, Swanson, Gutshall, Roush, Deihl, Kanc, Over, and Blasco. Motion carried unanimously. 8 – 0.

Board Secretary will begin his/her duties July 1, 2018 and run through July 1, 2022.

### **VII. FINANCIAL REPORTS – PAYMENT OF BILLS**

General Fund	
Procurement Card	\$ 48,977.16
Checks/ACH/Wires	\$ 1,565,639.66
Capital Reserve Fund	\$ 8,902.15
Newville Projects Fund	\$ 229,445.37
Cafeteria Fund	\$ 0.00
Student Activities	\$ 41,707.90
Total	\$ 1,894,672.24

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Reserve Fund, Newville Projects Fund, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Gutshall, Over, Kanc, Deihl, Blasco, and Roush. Motion carried unanimously. 8 – 0

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### **VIII. READING OF CORRESPONDENCE**

### **IX. RECOGNITION OF VISITORS**

Sherisa Nailor, Charlene D'Amore, Jocelyn Kraus, Bill Gillet, Bill Beck, and Zoe Marinacci.

### **X. PUBLIC COMMENT PERIOD**

Mr. Bill Beck, 108 Lawrence Lane, Carlisle, PA addressed the members of the Board of School Directors and offered a prayer of encouragement for the Board members and community

### **XI. STRUCTURED PUBLIC COMMENT PERIOD**

### **XII. OLD BUSINESS**

### **XIII. NEW BUSINESS**

#### **A) PERSONNEL CONCERNS**

**(ACTION ITEM)**

#### **1) Resignation – High School Student Council Co-Advisor**

Ms. Mallory Farrands has submitted her resignation as High School Student Council Co-Advisor, effective May 31, 2018.

The administration recommends the Board of School Directors accept Ms. Farrands resignation as High School Student Council Co-Advisor, effective May 31, 2018.

## Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018

### XIII. NEW BUSINESS (. . .continued)

**(ACTION ITEM)**

#### **2) Resignations – Part-Time Aide At Oak Flat Elementary School**

Ms. Beth Stewart, part-time aide at Oak Flat Elementary School has submitted her letter of resignation, effective the end of the 2017-2018 school year.

The administration recommends the Board of School Directors approve Ms. Stewart's resignation as a part-time aide at Oak Flat Elementary School, effective the end of the 2017-2018 school year.

**(ACTION ITEM)**

#### **3) Transfer of Act 93 Personnel**

The administration will transfer the Act 93 employee whose name is listed below for the 2018-2019 school year. This transfer is in accordance with Board Policy 309, Assignment and Transfer.

**Mrs. Clarissa Nace from Newville Elementary School Principal to Middle School Principal**

The administration recommends that the Board of School Directors approve the Act 93 employee transfer as presented with the commensurate salary as determined by the upcoming Act 93 Administrators agreement.

**(ACTION ITEM)**

#### **4) Transfer of Professional Personnel**

The administration will transfer the professional employees whose names are listed below for the 2018-2019 school year. These transfers are in accordance with Board Policy 309 and section 5.05 of the Collective Bargaining Agreement with the Big Spring Education Association.

**Bayley Leonard from 3<sup>rd</sup> grade at Newville Elementary to 4<sup>th</sup> grade at Newville Elementary  
Heidi Badda from 5<sup>th</sup> grade at Newville Elementary to 3<sup>rd</sup> grade at Newville Elementary  
Rita Brechbiel from 4<sup>th</sup> grade at Oak Flat Elementary to 5<sup>th</sup> grade at Oak Flat Elementary  
Sara VanderHeijden from 3<sup>rd</sup> grade at Oak Flat Elem. to 4<sup>th</sup> grade at Oak Flat Elementary  
Therese Yilek from 1<sup>st</sup> grade at Mount Rock Elem. to Kindergarten at Mount Rock Elem.**

The administration recommends the Board of School Directors approve the professional employee transfers, as presented.

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### XIII. NEW BUSINESS (. . .continued)

#### (ACTION ITEM)

#### 5) Elementary Teacher Recommendation – Casey Dombroski

**Education:**

Lebanon Valley College - Bachelor's Degree, Early Childhood/Special Education

**Experience:**

Substitute Teacher/Camp Counselor - Dickinson College's Children Center

Substitute Teacher - Hershey Primary Elementary School, Grade 2

Student Teacher - South Lebanon Elementary School K-2, Life Skills Support

The administration recommends the Board of School Directors appoint Ms. Casey Dombroski to serve as a third grade teacher at Oak Flat Elementary School for the 2018-2019 school year, replacing Ms. Sara VanderHeijden who has transferred. Ms. Dombroski's compensation for this position should be established at Bachelor's Degree, Step 1, at \$51,169.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

#### (ACTION ITEM)

#### 6) Elementary Teacher Recommendation – Melissa Sheffer

**Education:**

Millersville University - Bachelor's Degree, Early Childhood/Special Education

**Experience:**

Early Childhood Student Teacher - York Haven Elementary School

Learning Support Teacher Assistant - Paradise Elementary School

Kindergarten Teacher Assistant - York Haven Elementary

Teacher Assistant, STEM Practicum YWCA

The administration recommends the Board of School Directors appoint Ms. Melissa Sheffer to serve as a fifth grade teacher at Newville Elementary School for the 2018-2019 school year, replacing Ms. Heidi Badda who has transferred. Ms. Sheffer's compensation for this position should be established at Bachelor's Degree, Step 1, at \$51,169.00 based on the current contract between the Big Spring Education Association and the Big Spring School District.

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**XIII. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**7) Elementary Teacher Recommendation – Jessica Maser**

**Education:**

Shippensburg University - Early Childhood/Elementary Education PreK-4

**Experience:**

Long-Term Substitute Second Grade Teacher - Newville Elementary School

Long-Term Substitute Third Grade Teacher - James Burd Elementary School

The administration recommends the Board of School Directors appoint Ms. Jessica Maser to serve as a first grade teacher at Mount Rock Elementary School for the 2018-2019 school year, replacing Ms. Theresa Yilek who has transferred. Ms. Maser's compensation for this position should be established at Bachelor's Degree, Step 1, \$51,169.00, based on the current contract between the Big Spring Education Association and the Big Spring School District..

**(ACTION ITEM)**

**8) Middle School Mathematics Teacher – Bethann Hollander**

**Education:**

York College of Pennsylvania - Bachelor's Degree Secondary Mathematics

**Experience:**

Long-Term Substitute Teacher - Central York High School

Substitute Teacher - Dover Area Intermediate and High School

The administration recommends the Board of School Directors appoint Ms. Bethann Hollander to serve as a Middle School Mathematics Teacher for the 2018-2019 school year. Ms. Hollander's compensation for this position should be established at Bachelor's Degree, Step 1, \$51,169.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

**(ACTION ITEM)**

**9) High School Technology Education Teacher Recommendation – Anthony Casella**

**Education:**

Shippensburg University - Master of Arts Education

Rowan University - Bachelor of Science Industrial Technology

Widener University - Master of Science Industrial Management

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### XIII. NEW BUSINESS (. . .continued)

#### **Experience:**

Long-Term Substitute High School Technology Education - Big Spring School District  
Substitute Teaching - Source4Teachers

The administration recommends the Board of School Directors appoint Mr. Anthony Casella to serve as a High School Technology Education for the 2018-2019 school year, replacing Mr. Dwain Messersmith who has resigned. Mr. Casella's compensation for this position should be established at Master's Degree, Plus 15, Step 1, at \$57,069.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

**(ACTION ITEM)**

#### 10) **Approval for Extended School Year (ESY) Staff Appointments**

Ms. Abigail Leonard, Assistant Supervisor of Special Education would like to recommend the staff listed for the 2018 ESY Summer Program.

#### **Professional Staff**

Maria Boyd - LSS Teacher  
Megan Hall - MDS Teacher  
Alexa Moran - LS Teacher  
Jessica Sprecher - LS Teacher  
Amanda Webber - Speech Clinician  
Julie Tigyer/Veronica Saylor – Nurse

#### **Paraprofessional Staff**

Lonnie Fahnestock - Aide  
Theresa Stum - Aide  
Joan Ellis - Aide  
Two additional Mission1 positions, the District substitute aide contractor.

The administration recommends the Board of School Directors approve the appointments of the above listed ESY staff, as presented.

## Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018

### XIII. NEW BUSINESS (. . .continued)

**(ACTION ITEM)**

#### 11) **Approve 2018 Summer Hire List**

The Director of Building and Grounds and Technology Director has selected the 2018 summer hire staff which is included with the agenda.

The administration recommends the Board of School Directors approve the summer hire list and the hourly wage, as presented.

#### **VOTE ON XIII., NEW BUSINESS, A-1 – A-11, PERSONNEL CONCERNS**

Motion by Blasco, seconded by Roush to combine and approve Items A -1 through A - 11 as outlined and recommended above. Voting Yes: Wolf, Swanson, Gutshall, Kanc, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

**(ACTION ITEM)**

#### B) **Credit Pay**

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

<b>Stacey Gibb</b>	<b>\$ 900.00</b>
<b>Kelsey Hernjak</b>	<b>\$ 1,380.00</b>
<b>Abigail Leonard</b>	<b>\$ 1,800.00</b>
<b>Crystal Martin</b>	<b>\$ 900.00</b>
<b>Emily Moyer</b>	<b>\$ 1,470.00</b>
<b>Total</b>	<b>\$ 6,450.00</b>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District..

Motion by Swanson, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Gutshall, Kanc, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0



## Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018

### XIII. NEW BUSINESS (. . .continued)

**(ACTION ITEM)**

#### **C) Approval of Accepting an MedTronics AED Donation**

The Peyton Walker Foundation would like to donate a MedTronics AED to the Big Spring School District to assist with the replacement of old machines.

The administration recommends the Board of School Directors approve the AED donation from the Peyton Walker Foundation, as presented.

Motion by Kanc, seconded by Roush to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Gutshall, Kanc, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

Dr. Fry reminded the Board of School Directors that we do have a plan for AED's throughout the district. The challenge is keeping up with them. We have three different foundations that support that. This is one of the foundations. One will cycle in as one is cycled out.

**(ACTION ITEM)**

#### **D) Approval of the Lifetouch Agreement**

Dr. Kevin Roberts, Jr., Assistant Superintendent has reviewed the three year Lifetouch School Portrait Agreement and would like to request permission to accept the Lifetouch Agreement for the 2018-2019, 2019-2020 and 2020-2021 school years.

The administration recommends the Board of School Directors approve the three year Lifetouch School Portrait Agreement, as presented.

Motion by Swanson, seconded by Roush to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Gutshall, Kanc, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

**(ACTION ITEM)**

#### **E) Approval for Proposed Updated Policies**

The administration has submitted the updated policies and copies are included with the agenda.

**Policy 105 Curriculum**

**Policy 138 Language Instruction Educational Program for English Learners**

**Policy 239 Foreign Exchange Students**

## Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018

### XIII. NEW BUSINESS (. . .continued)

The administration recommends the Board of School Directors approve the policies, as presented.

Motion by Swanson, seconded by Roush to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Kanc, Gutshall, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

#### **(ACTION ITEM)**

#### **F) Accept Mt. Rock ES Abatement Bids**

The District accepted bids for both the Mt. Rock and Middle School Abatement Projects on 24 April with the results shown below:

Bid Opening: 4/24/2018

#### **MR Abatement Bid Results**

<u>Company</u>	<u>MR Base Bid</u>	<u>SQ Tile</u>	<u>SF Tile/Mastic</u>	<u>Remobilization</u>
CES	\$44,924.00	\$3.00	\$10.00	\$1,800.00 withdrawn
First Capital	\$48,400.00	\$1.50	\$3.00	\$1,000.00 ✓
American Abatement	\$51,800.00	\$4.00	\$6.00	\$1,200.00
RL Abatement	\$53,000.00	\$2.00	\$4.00	\$600.00
Prism	\$59,927.00	\$2.20	\$3.60	\$2,000.00
Natalie Excavation	\$74,749.00	\$4.00	\$5.15	\$2,000.00
Environmental Assurance	\$87,500.00	\$3.50	\$4.25	\$3,750.00

Subsequent to the bid opening, CES withdrew from the MR project because our schedule is too tight for them to work it into their schedule for the summer. The second bidder, First Capital has confirmed they can meet the MR schedule. Our Solicitor approved the change.

The administration recommends the Board of School Directors accept the bid from First Capital, Inc. for the Mt. Rock Abatement Project at a cost of \$48,400.

Motion by Roush, seconded by Swanson to approve the recommended as amended above. Roll call vote: Voting Yes: Wolf, Swanson, Kanc, Gutshall, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

## Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018

### XIII. NEW BUSINESS (. . .continued)

#### (DISCUSSION ITEM)

#### G) Discussion of Middle School Abatement Bids

At the request of the Solicitor, we sent a letter requesting additional information from Natalie and American Abatement for the Middle School Project. The Solicitor reviewed the additional information provided by both Natalie and American Abatement; he is requesting additional information from Natalie based on their incomplete response.

##### MS Abatement Bid Results

<u>Company</u>	<u>MS Base Bid</u>	<u>Wall Insul /SF</u>	<u>Tile-Mastic/SF</u>	<u>Remove Aud Seats</u>
Natalie Excavation	\$39,120.00	\$25.50	\$4.50	\$4,500.00 in review
American Abatement	\$52,200.00	\$6.00	\$4.00	\$9,000.00 ✓
RL Abatement	\$69,000.00	\$7.00	\$4.00	\$4,800.00
Prism	\$189,927.00	\$20.00	\$3.60	\$11,000.00
Environmental Assurance	\$256,500.00	\$11.30	\$4.39	\$5,500.00

Dr. Fry reminded the Board that the administration plans to bring this bid back at the next Board meeting. It is something that we needed discussion on tonight during the buildings and property meeting. We are not prepared at this time to make a motion.

#### (ACTION ITEM)

#### H) Accept Bids for the Pedestrian Safety Improvement Project

From Michael Baker Intl: We recommend accepting the bid and awarding the project to Rogele when final Grant agreement is received from PennDOT. In addition we recommend accepting at a minimum Option 1 and Option 2 Alternates since the project includes a network connection to all new signals which will allow the signals to be controlled (reset for summer break, changed for days off, changed for delay, etc.) through the schools network system. The administration concurs with this; the total additional cost to Big Spring will be \$202,138.60. The PennDOT grant will be \$525,000.

The administration recommends the Board of School Directors accept the base bid from Rogele along with alternates 1 and 2 for a total construction cost of \$676,408 and authorize the administration to sign contract documents once PennDOT has approved the grant.

Motion by Roush, seconded by Kanc to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Kanc, Gutshall, Deihs, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

## Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018

### XIII. NEW BUSINESS (. . . continued)

#### **(ACTION ITEM)**

#### **I) Approval of Newville Change Orders**

The administration received the following change order requests for approval of the Newville renovation project:

CO#	From	Description	Amount
2	Lobar GC	Stair Tread Change plus grit tape	\$717.59
2	Lobar Elect	Add exterior outlet and move interior	in revision
4	Lobar GC	Credit for existing hardware etc.	(\$15,436.80)
5	Lobar GC	remove old/install new door frame	\$2,400.48

The administration recommends the Board of School Directors approve the change order 2, 4 & 5 from Lobar, Inc. (GC).

Motion by Roush, seconded by Blasco to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Kanc, Gutshall, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

#### **(ACTION ITEM)**

#### **J) Approve Payments of the Mt. Rock Partial Roof Replacement Project from Capital Project Reserve Fund**

The Board accepted Tecta America's bid for the Mt Rock Partial Roof Replacement bid of \$1,145,000 plus \$10,000 for additional duct-work coating for a total of \$1,155,000. This project was originally funded as part of the 2018 Bond. After reviewing the 2019 projects, the administration recommends this roof project funding be switched to the Capital Projects Reserve fund.

The administration recommends the Board of Directors approve funding of the Mt. Rock Partial Roof Replacement project from the Capital Project Reserve Fund.

Motion by Roush, seconded by Blasco to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Kanc, Gutshall, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

## Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018

### XIII. NEW BUSINESS (. . .continued)

#### **(ACTION ITEM)**

#### **K) Approval of Payments from Capital Projects Reserve Fund**

The administration received the invoices listed below.

<b><u>From</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
PrismWorks Tech Inc	Storage Array	\$58,567.00
PrismWorks Tech Inc	Servers	\$27,892.00
Questeq	Wifi Access Points	\$4,902.00

The administration recommends the Board of School Directors approve the payments of \$58,567.00 to PrismWorks Tech Inc., \$27,892.00 to PrismWorks Tech Inc., and \$4,902.00 to Questeq from the Capital Projects Reserve Fund.

Motion by Roush, seconded by Blasco to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Kanc, Gutshall, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

#### **(ACTION ITEM)**

#### **L) Approval of Payments from the Newville Projects Fund**

The administration received the invoices listed for payment.

<b><u>From</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Remaining</u></b>
Lobar, Inc. (Elect)	PayApp#3	\$14,609.56	\$874,007.00
Mann Plumn. & Heat., LLC	Pay App #2	\$96,547.00	\$312,183.50
CR & Associates	Inv#18	\$12,051.74	\$51,479.05
CRA	Inv#3	\$44,746.50	\$16,881.20
N.Newton Twnshp	Engineering Fees	\$1,965.50	

The administration recommends the Board of School Directors approve the payments of \$14,609.56 to Lobar, Inc., \$96,547.00 to Mann Plumbing & Heating, LLC, \$56,798.24 to Crabtree, Rohrbaugh & Associates and \$1,965.50 to North Newton Township.

Motion by Roush, seconded by Blasco to approve the recommended as outlined above.  
Roll call vote: Voting Yes: Wolf, Swanson, Kanc, Gutshall, Deihl, Blasco, and Roush.  
Motion carried. 8 - 0

## Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018

### XIII. NEW BUSINESS (. . .continued)

#### (ACTION ITEM)

#### M) Discuss Scheduled of Values for the Mt. Rock & Middle School Projects

At its last meeting the Board accepted the bids for the 2018 Mt. Rock, Middle School and High School projects. Since then, CRA collected the schedule of values for the projects and met with the Building & Property Committee on Tuesday, May 1st. If the District desires to delete anything from the projects, we must notify CRA to remove them prior to drawing up contracts.

Mr. Over inquired about the schedule of values. At the last board meeting, we talked about scoping individual items to help save money.

Mr. Wolf reminded the Board that we discussed not pulling any items out during the building and property committee meeting.

A discussion was held by the Board of School Directors on what is included in the schedule of values and if it is feasible to remove any items or postpone any of the projects.

Motion by Over, seconded by Blasco to remove the exterior courtyard renovations from the schedule of values. Roll call vote: Voting Yes: Over. Voting No: Wolf, Swanson, Kanc, Blasco, Deihl, Gutshall, and Roush. Motion defeated 1 – 7.

Motion by Over, seconded by Blasco to patch the upper stadium parking lot instead of repaving the entire parking lot. Roll call vote: Voting Yes: Over, Blasco. Voting No: Wolf, Swanson, Kanc, Deihl, Gutshall, and Roush. Motion defeated 2 – 6.

Motion by Over, seconded by Blasco to remove the cinder track paving from the schedule of values. Roll call vote: Voting Yes: Over, Blasco. Voting No: Wolf, Swanson, Kanc, Blasco, Deihl, Gutshall, and Roush. Motion defeated 2 – 6.

Motion by Roush, seconded by Swanson to approve the recommended as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Gutshall, Deihl, Blasco, Over, and Roush. Motion carried unanimously. 8 – 0

## **Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018**

### **XIII. NEW BUSINESS (. . .continued)**

**(INFORMATION ITEM)**

#### **N) Tenure Status**

The following professional employee has completed the required years of service as temporary professional employees and have earned tenure based on their satisfactory performance.

**Ms. Molly Kordes - Mt. Rock Elementary Grade Three Teacher**

Additional information regarding the professional employee has been prepared by Mrs. Karen Ward, Mt. Rock Elementary School Principal.

**(INFORMATION ITEM)**

#### **O) Proposed Updated Policy**

The administration has submitted the updated policy listed for Board review. After the policy has been reviewed by the Board of School Directors the administration will present the policy for Board approval at the May 21, 2018, Board meeting.

**Policy 218.2 Terroristic Threats/Acts**

### **XIV. FUTURE BOARD AGENDA ITEM**

There were no future Board agenda items.

### **XV. COMMITTEE REPORTS**

#### **A. District Improvement Committee – Mr. Kanc, Mr. Over**

No meeting was conducted and no report was offered.

#### **B. Athletic Committee – Mr. Swanson, Mr. Gutshall, Mr. Deihl**

No meeting was conducted and no report was offered. The next meeting is scheduled for May 16<sup>th</sup>.

## **Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018**

### **XV. COMMITTEE REPORTS (...continued)**

#### **C. Vocational-Technical School – Mr. Wolf, Mr. Piper**

No meeting was conducted and no report was offered. The vo-tech is coming to an end of the year and it has been a very good year.

#### **D. Buildings and Property Committee – Mr. Roush, Mr. Piper, Mr. Swanson Mr. Gutshall**

No meeting was conducted and no report was offered.

#### **E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall**

No meeting was conducted and no report was offered. The next meeting 6:00 pm on the May 21<sup>st</sup>.

#### **F. South Central Trust – Mr. Blasco**

No meeting was conducted and no report was offered.

#### **G. Capital Area Intermediate Unit – Mr. Wolf**

New director is pointing us in different directions. We are hiring a marketing person to sell the IU services. Finances maybe going to a new bank. This will allow us to reduce the cost and give us more money for our interest with our checking account.

#### **H. Tax Collection Committee (TCC) – Mr. Wolf and Mr. Swanson**

No meeting was conducted and no report was offered.



## Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018

### XVI. SUPERINTENDENT'S REPORT

1. **Enrollment** – You have the enrollment report in front of you. Essentially we went up one student. We have 103 cyber students. Last year at this time, we had 106. The 103 represents 4 percent of our overall student enrollment. It has been a consistent number but it equates to 1.5 million dollars. We continue to engage with our families.
2. **Board Phone Numbers** – We had some questions arise during the safety forum in regards to how community members can reach board members. Starting tomorrow each board member will have an extension that is listed on the website. Community members can leave a message. It will immediately let Mrs. Seras know and she will let you know via email or phone call.
3. **Act 93 Agreement** – The current Act 93 agreement is set to expire on June 30<sup>th</sup>. We will conduct some meet and discuss with the Superintendent to help set parameters for the next agreement to help the board. The Newville principal job will be posted tomorrow.

### XVII. BUSINESS FROM THE FLOOR

Mr. Kanc thanked Belco for sponsoring the recent breakfast for the students of the quarter. They did a nice job and I hope that they continue to do that. It seems like the attendance is higher than previously when they had it here. The Oak Flat home town hero's breakfast, the kids did a great job. They were very welcoming, servicing and came over to introduce themselves to you. Kudos.

Mr. Over went to the district improvement meeting profile of a graduate. Could we do anything similar to that but with a graduate? We can response any time after they leave with information you did great here or you messed up here. We could use this tool with ThoughtExchange to do a survey.

### XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

## **Big Spring School Board Meeting Minutes ~ Monday, May 7, 2018**

### **XIX. ADJOURNMENT**

Motion by Swanson, seconded by Blasco to adjourn the meeting to executive session not to return to the regular board meeting to discuss personnel issues. Roll call vote: Voting Yes: Wolf, Swanson, Kanc, Gutshall, Blasco, Over, Roush, and Deihl. Motion carried unanimously. 8 – 0

The meeting was adjourned at 8:52 PM.

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Wilbur Wolf Jr, President

**NEXT SCHEDULED BOARD MEETING: Monday, May 21, 2018**